

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
WASHINGTON, D.C. 20240

February 27, 2002

In Reply Refer To:
8303, 8340(250)P

EMS TRANSMISSION 03/01/2002
Instruction Memorandum No. 2002-104
Expires: 09/30/2003

To: All Field Officials

From: Assistant Director, Renewable Resource and Planning

Subject: Change in Recreation Management Information System Data Base for tracking
Off-Highway Vehicle (OHV) Use Designations DD: 04/01/2002; 04/20/2002

Program Area: Recreation Management, Recreation Management Information System (RMIS)

Purpose: This Instruction Memorandum (IM) is to provide guidance to RMIS users for reviewing, updating and recording OHV designation information in RMIS. This change will reflect OHV "limited" use designation categories more descriptively.

Policy/Action: The RMIS database program has been changed in order to more precisely record OHV designation decisions made in Resource Management Plans. The "limited" designation in RMIS has now been broken down into 3 sub-categories. The data currently in the "limited" category are now shown as "Limited-Other." It is now critical that all Field Office RMIS users review the OHV designation information they currently have in RMIS and make the necessary adjustments to the more specific "limited" designation categories where appropriate. Please be sure that the same acres are not reported more than once. The number of acres in the various categories can not exceed the Field Office total acres. The limited to "Designated" and "Existing" use categories take a precedent (in RMIS) when lands have multiple limited use designations. A "Comment" field will follow the limited "Other" category on the RMA page, that should be used to distinguish amongst the "Other" types (limited seasonally for wildlife habitat, limited by type of vehicles, etc.). This "Comment" field will allow RMIS users to keep track of what "Other" pertains to. This action will provide enhanced information for OHV management and allow us to respond to requests from the public more quickly than we have been able to in the past.

Time/Frame: RMIS has already been changed to accommodate this change. It is essential that Field Office RMIS users review their current RMIS OHV designations and make the necessary changes by April 1, 2002. State Leads should verify with the National OHV coordinator that all offices have made the necessary changes by April 20, 2002.

Budget Impact: None

Background: This change in the RMIS, OHV designation categories was discussed between the National RMIS Team and the National OHV Strategy Team at the National Training Center in October of 2001. After this joint discussion, this RMIS change was recommended.

Manual/Handbook Sections Affected: None

Coordination: This IM was coordinated with the National Recreation Group Manager Rodger Schmitt, the National RMIS Coordinator Terry O'Sullivan, the National OHV Coordinator Jim Keeler and the National RMIS and OHV Teams.

Contacts: If you have questions about the need for this change, please contact Mark Goldbach, National OHV Team Member at (307) 775-6102. If you have questions about making changes in the OHV designation section of RMIS, please contact your state RMIS representative or Terry O'Sullivan, RMIS Coordinator at (602) 417-9434.

Signed by:
Sherry Barnett
Acting Assistant Director
Renewable Resources and Planning

Authenticated by:
Barbara J. Brown
Policy & Records Group, WO-560